

Dear Employer:

Thank you for showing an interest in the Summer Youth Internship Program. The Saskatoon Industry-Education Council (SIEC) is a non-profit organization that works in partnership with three local school divisions and regional business/industry. Our vision is to create a community of shared responsibility; preparing youth for quality careers.

The Summer Youth Internship Program (SYIP) is a project that the SIEC is pleased to deliver to youth of our schools for the sixteenth year. This program provides youth with summer employment and a look at specific careers at the same time. In the past 5 years, over 400 youth have taken part in the SYIP with a 98% completion rate.

**The internship starts on July 6, 2020 and ends on August 14, 2020** (alternate dates can be arranged if necessary). We ask employers to commit to the full six-weeks with their student(s) in order to complete the program. We are once again partnering with the Construction, Tourism/Hospitality and the Information and Communication Technology Sectors. It is the objective of the program to provide interested students an opportunity to explore various opportunities available to them in hopes of continuing in their chosen field after graduation.

The Summer Youth Internship Program asks our youth, industry, parents, teachers and government to invest in the workforce of the future by:

- Helping students make the link between their classroom education and future workforce careers
- Enabling students to explore career options through workplace internships;
- Supporting career education by helping students understand the real world of work;
- Promoting student awareness in specific fields where real opportunities for future jobs can be found

The Summer Youth Internship Program is an opportunity for employers to hire young individuals who are excited about their futures and eager to learn about the career that interests them. The experience and skills they gain now will be the foundation they need in order to become a successful part of Saskatchewan's skilled workforce. Our target group includes students currently in grade 11 and 12 with exception given to those in grade 10 who can show an adequate level of maturity. All hours worked by a student go towards completing the Saskatchewan Youth Apprenticeship Program. Students also have the option of earning high school credits during the internship. Students are asked to fill out an application form, including a resume and sent it back to the SIEC office no later than Tuesday, May 12<sup>th</sup>, 2020.

Participating employers are contacted after the student application deadline to set-up interviews times; you will have the opportunity to interview 5-7 candidates and choose the student(s) who best fits within your organization. You will have the option to select safety training needed for your student employee which can include WHMIS, Fall Protection, Safety Construction Orientation Training and Food Safe. The SIEC will provide a youth internship coordinator and also job coaches who will oversee the program and will monitor the students' progress and act as a support for both student and employer throughout the duration of the program.

A celebration luncheon will be held for all employers and students which provides an opportunity to recognize this year's participants. There will also be multiple awards and scholarships awarded to student and industry participants.

Any additional questions may be directed to Megan Unrau at 306.683.7771 or [megan@saskatooniec.ca](mailto:megan@saskatooniec.ca). Thank you for your interest in developing Saskatchewan's future workforce!

Sincerely,

Megan Unrau  
SYIP Coordinator

## SUMMER YOUTH INTERNSHIP EMPLOYER APPLICATION

In the Summer Youth Internship Program, employers take on the role of mentor, ensuring each student receives proper instruction, training, and exposure to all aspects of the position and sector. If necessary, participants will be given all safety instruction and certifications through the Council prior to the start of their placement. An internship coordinator and job coach will be responsible for monitoring the student's progress and will also act as a support for both employer and intern.

The internship would take place starting the week of July 6, 2020 and ends on August 14, 2020 (or longer if agreed upon with employer-intern).

Mentors/Employers are responsible to:

- Provide competitive industry wages for the student throughout his/her internship.
- Cover Worker's Compensation for the employee.
- Designate a person at the worksite to act as a mentor to the student. Apprenticeship hours may be applicable depending upon the trade and mentorship.
- Provide safe and appropriate working conditions.
- Maintain contact with the youth internship coordinator.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Office number: \_\_\_\_\_ Cell number: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Interns Desired: \_\_\_\_\_ Job Title: \_\_\_\_\_

Hr. wage: \_\_\_\_\_

Please select any of the following that are required for your intern:

Driver's License  Fall Protection Awareness  SCOT on-line training  WHMIS  Food Safe Level 1

Any additional training needed:

\_\_\_\_\_

Type of work the intern will be involved in:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For more information or to enroll in the program, please contact:

Megan Unrau, SYIP Program Coordinator,  
Saskatoon Industry-Education Council  
Phone: 306.683.7771 or Fax: 306.657.3999 Email: [megan@saskatooniec.ca](mailto:megan@saskatooniec.ca)